**Community Pharmacy Norfolk Meeting**

**Held on Thursday 18th May 2023**

At Roundwood Conference Centre <https://www.roundwood-norwich.co.uk/>

**10am - Finance Sub-Group, 10.30am start of main meeting**

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| **Agenda Items** | | **Lead** |
|  | **Sponsor Update, Farah Butt**  Healthcare Partnership Manager | Pfizer Biopharmaceuticals Group  The sponsor had no input into the educational component of the programme. | Farah Butt |
| 1 | **Welcome & Apologies for Absence**  Since the last meeting 3 Members have stepped down: Sharon Gardner, Rishma Naidoo and David Lewis. We thank them for their inputs.  TD has informed the CCA of the 3 vacancies, but we have yet to hear of replacements. Currently we therefore have 9 Members, meaning 5 are required for quoracy.  **Attended:** Geoff Ray, Dee Hebron, Ben Ampomah, Jainaba Njie, Alister Huong, Guppy Kular, Simon Ingham, Caroline Steel  **Also Attending:** Tony Dean (Chief Officer), Lauren Seamons (Deputy)  Apologies were received from Chris Ball. Charlotte Bowles was attending the national PSNC Conference on behalf of Norfolk LPC.  Dee Hebron informed the Committee that this will be her last meeting. The Committee thanked Dee for her many years of support and engagement as an LPC member.  **Declarations of interest members** to inform TD of any changes | Chair |
| 2 | **Matters Arising (Not on this Agenda)**  The Committee reviewed and discussed the actions from last meeting. | All |
| 3 | **Meeting the Recommendations for the Review Steering Group- Merger of the Norfolk and Suffolk LPCs**  Confirmation of SGM voting result attendees and pre-votes overwhelmingly supported the adoption of a new constitution to include merger of Norfolk and Suffolk Committees from 1st April 2024:  For the record 92 Contractor votes were cast (59% turnout), all in favour of the proposal.  Next steps: HR support has been purchased to support the transition of staff teams.  Timetable of action – gradual transition suggested toward second part of the year, to include joint meetings with Suffolk at a central location.   * Name of new organisation TBC | Chair/Alister |
| 4 | **Communications Update**  The Committee were reminded to engage with social media posts, where appropriate, to increase reach and support key messages. | CB report |
| 5 | **Local Service Update,**  **LS** outlined the upcoming SLA “refresh” from Public Health Norfolk and positive change to pricing models  **Smoking cessation**  **BA** question about e-cigarettes and whether they were recommended.  **GR** asked for clarity on the process if obtaining vouchers and governance.  **LS** confirmed that e-cigarettes were an acceptable form of harm reduction, however pharmacies would not be recommending their use. Vouchers will be available for patients who ask to use an e-cigarette as part of a quit, but all advice and supply will be through and external provider.  **Sexual health**  **GK** question about process for chlamydia treatment referrals.  **Consistency across ICBs and Regions**  Work is ongoing to highlight the need for clarity and consistency across ICB and local authority borders. Particularly regarding training and contracting processes. | **LS** to develop Pharmoutcomes forms with SmokeFree Norfolk for Ecigarette vouchers  **LS** to explore improvements to Chlamydia treatment referrals  **TD/LS** to progress high level discussions on commissioning models and consistency. |
| 6 | **National Services: New/ Expansion**  **£645M announcement**  - **Pharmacy First Common Conditions**  Funding is over 2 years and currently under negotiation. We hope to have more information by the next meeting. Delivery is expected to be in time for winter pressures work.   * **Contraception Service**   The Committee agreed that we must stand strong as a sector and support PSNC messaging until further information is received.   * **GP-CPCS**   Risk of GP practices increasing demand on GP CPCS due to access requirements. We will be raising concerns about this model with ICB colleagues and the LMC.   * **DMS**   This is an essential service and supports patient care, although we are not aware of any significant drivers to increase usage.   * **Other national services**   Contractors will continue to be supported to deliver, or directed to information, for services they are signed up to, on a request basis | **TD** to discuss GP CPCS viability with LMC and ICS |
| **Break for Lunch** | | |
| 7 | **PSNC Update**  The Committee welcomed Anil following his re-election as regional representative for the east of England.  Anil outlined the key points around PSNC guidance on the new proposals. PSNC are now in a period of negotiation, with a hope of agreement mid-summer.  We do not yet know how monies will be split other than the funding is split over 2 years (up to March 2025).  **TD** how does the current negotiating team differ from the previous team?  **AS** The team has changed but has not yet brought in extra skills or experience. Advice has been commissioned for the Committee. | Anil Sharma |
| 8 | **ICB Update**  Sharon Gardner, ICB Community Pharmacy Clinical Lead, provided an update on her first 6 weeks in the role, her priorities etc. In particular:   * **Resilience/Integration LES**   PCCC have approved release of funding to Community Pharmacy. Minimal requirements will enable the release of funds. Expected to be approximately £1.5k for June/July.   * **PCN Community Leads Pilot**   HEE are funding 2 leads, Norfolk have recruited 3 and will be focusing on NN1, NN2 and Ketts Oak PCNs. These are expected to start in early June.   * **NMSS Update**   Progress being made but work is likely to overshoot a 6-month interim arrangement. The Committee approved in principle the extension of an interim contract to 12 months, based on agreement of remuneration as currently understood provided that resulted in a complete review and overhaul of the service, including referral pathways.   * **Local Emergency Supply Update**   This service supports access requirements and is overdue recommissioning.   * **CPCS and UEC**   The Committee discussed the delicate balance between supporting patient care and ensuring GPs are not handing over patients verbally as a solution for GP access requirements.   * **C19 Antivirals**   N&W are planning for the new model of antiviral prescribing and dispensing. The LPC is being consulted.   * **Workforce planning**   Extra resources has been put into the ICB covering community pharmacy workforce.   * **IP Update**   All ICBs are likely to be given something to pilot in order to implement a service.   * **UEA Placements Support Funding**   Day Lewis currently provide placement, but UEA would like to see a wider offer. Awaiting more information on what the UEA model is.   * **Other ICB Matters: Communications, PGDs**   Looking to recommission Insect bite PGD for the summer, as recommended by NHSE East team.   * Health Overview & Scrutiny Committee - Delayed to 1st June. | Sharon Gardner |
| 9. | **CCA Questions** |  |
| 10. | **Arrangements for Joint Meetings After September 2023**  The Committee agreed to attend joint meetings with Suffolk LPC. | CB and KB to send meeting invites & explore venue options. |
| 11. | **A.O.B.**  **DSP** Application received, Costessey/Bowthorpe area. LPC standard response will be submitted.  **Meeting/Event**  The Committee discussed hosting a contractor event. This would support contractor understanding of new services, the LPC merger and seek better engagement. Dependent on announcements and progress over the summer.  **AH** attended an event regarding opportunities with Population health, prevention and Public Health regarding the Hewitt report. |  |
| **Future Meetings:**  Thursday 27th July 2023  Thursday 21st September 2023 (possible AGM date if not a separate event)  *Joint with Suffolk LPC:*  15th November 2023  17th January 2024  20th March 2024 | | |